

Witney Town Council

Mrs Sharon Groth FSLCC fCMgr
Town Clerk

Cllr Joy Aitman
Mayor of Witney



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23 June 2020

To: Members of the Corn Exchange Working Party - *O Collins, L Ashbourne, J Aitman, L Duncan, A D Harvey and J King (and all other Town Councillors for information)*

You are hereby summonsed to a Meeting of the **Corn Exchange Working Party** to be held virtually via Zoom on **Monday, 29th June, 2020 at 5.00 pm** for the transaction of the business stated below.

AGENDA

1. **Election of Chair**

To receive nominations for Chair of this Working Party for the ensuing municipal year.

2. **Apologies for Absence**

To consider apologies and reasons for absence

Working Party Members who are unable to attend the meeting should notify the Town Hall prior to the meeting, stating the reason for absence.

3. **Declarations of Interest**

Members are reminded to declare any disclosable pecuniary interests in any of the items under consideration at this meeting in accordance with the Town Council's code of conduct.

4. **Minutes** (Pages 3 - 6)

- a) To receive and consider the minutes of the Corn Exchange Working Party meeting held on 10 March 2020
- b) Matters arising from the minutes of the Corn Exchange Working Party meeting held on 10 March 2020

5. **Corn Exchange Phase Two Update** (Pages 7 - 64)

To receive and consider the report of the Venue Manager concerning the phase two refurbishment of the Corn Exchange.

A handwritten signature in blue ink, appearing to read 'S Groth'.

Town Clerk